

## HKSNRG 2011 Application Form

**Project Title:**

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Principal Investigator: \_\_\_\_\_ (Name and Title)

Affiliation: \_\_\_\_\_

Contact Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail address: \_\_\_\_\_

HKSN membership: Full / Associate\*

Category of Research Project: Basic Science / Clinical / Nursing\*

Amount of Grant applied for: HKD \$ \_\_\_\_\_

Apply for both HKSNRG and Young Investigator Awards: Yes / No\*

If yes, please declare:

1. My age is  $\leq 35$  as on 31 May 2011: Yes / No\*, and
2. I have never received any institutional / research grant before: Yes / No\*

Duration of Study: \_\_\_\_\_ (months / years)

Name of body of financial arrangement: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Delete where appropriate

### *For Official Use*

Membership: Full / Associate
Approved / Not Approved:
Ethical Committee Approval: not required / pending / available
Sum of Grant Approved:
Date of Grant released:
Progress Report Dates:
Completion Date:
Abstract Submission Date:

1. Title of project.
2. Category of research - clinical, basic, or nursing. (choose only 1 category)
3. Name of Principal Investigator, institution, telephone number, fax number, and e-mail address. \*
4. Name of Co-investigators and their affiliations. \*

[Begin a new page with Item 5]

5. Title and Abstract of research proposal. (maximum ½ page)
6. Objective and significance of study
7. Background of study, including available information related to the work proposed (maximum 1½ page)
8. Research plan and methodology (maximum 3 pages). Do not identify name of institution. (include references for items 7 and 8 where appropriate)
9. Proposed starting and completion dates of project.
10. Budget (please itemize) - with justifications. \*
11. Amount of grant applied for. In case of partial funding, please specify source, amount, and time schedule of alternative funding. \*

[Begin a new page with Item 12]

12. Financial arrangement - please state clearly to whom the grant award cheque should be payable to. \*
13. Institutional endorsement\*:
  - a. Name, title and position of endorsing person or party.
  - b. Institution.
  - c. Declaration by endorsing person/party:

"I hereby endorse ... (name of Principal Investigator) ... to apply for the Hong Kong Society of Nephrology Research Grant. The award (if approved) should be payable to ..."
  - d. Signature by endorsing person/party and date. \*
14. Declaration by applicant:

"I/We certify that the information given is to the best of my/our knowledge complete and accurate. I/we have not and will not accept grant from other sources for this research project." \*
15. Date and signature of all investigators with their printed names. \*

Supporting documents (1 copy of each of the following should be attached) #:

1. Ethics Committee approval letter where appropriate. [This is not obligatory at the time of the grant application, but must be available before the grant can be awarded.]
2. C.V. of investigators. [Each C.V. must be limited to 2 pages, giving personal particulars, qualifications, work and research experience, and up to 5 representative /relevant publications.]

### **Other Requirements**

1. Projects which involve human subjects must have approval by relevant Ethics Committee before a grant is awarded
2. Successful applicants are required to submit half yearly Progress Reports to the Council of HKSAN. Upon completion of the study, the principal investigator is required to submit a Completion Report to the Council of HKSAN.
3. The Principal Investigator is to notify the HKSAN Council upon completion of the study. In addition, he/she must submit the research findings for presentation at the forthcoming HKSAN Annual Scientific Meeting and to acknowledge the funding support of the HKSAN Research Grant in the article if the research is submitted for publication.
4. Investigators must follow the proposed time schedule of the research project. Failure to do so without justification may jeopardize future grant applications from the same Principal Investigator.
5. Should there be any change in status of the Principal Investigator (e.g. change in affiliation etc) or investigation plan after submission of application, the Principal Investigator must notify the HKSAN Council in writing to justify the feasibility of the proposal after such changes. The eligibility of the application, even after its initial approval, will be reviewed by the Council.
6. Successful applicants who fail to hand in all necessary documents (e.g. Ethics approval etc.) before 31 May 2012 will automatically forfeit the approved grant.

### **HKSANRG 2010/11 Application**

Application must be submitted before 31 May 2011 by post to Dr. David Yong, Associate consultantS, Department of Medicine, Caritas Medical Centre 111 Wing Hong Street, Shamsuipo, Kowloon. E-mail: [yongsp@ha.org.hk](mailto:yongsp@ha.org.hk)

Applicants will be notified of the results before 30 September 2011.

### **Procedures for HKSANRG Application**

The following should be submitted (both hard copy and in electronic format to Dr David Yong, email: [yongsp@ha.org.hk](mailto:yongsp@ha.org.hk) by email attachment or in CD/diskette):

- a. 1 original Proposal
- b. 1 copy of the application with items marked "\*" omitted
- c. 1 completed HKSANRG Application Form
- d. Supporting documents (as detailed below)#

The Proposal should be prepared according to the following format and sequence - (typed double spaced on A4 paper, maximum 8 pages)

## **Hong Kong Society of Nephrology Research Grant (HKSNRG) 2011**

### **Objectives of HKSNRG**

1. To support local research projects in nephrology, which can be clinical, basic scientific, psychosocial, nursing or related to health economics.
2. To promote research culture among members of the Hong Kong Society of Nephrology.

### **HKSNRG Awards**

HKSNRG will be awarded under three categories, namely: Clinical research, Basic science research and Nursing research. The clinical or basic science research applications will be reviewed by both external and local reviewers, and the nursing research applications will be reviewed by local reviewers only. For all clinical or basic science research projects by any full or associate members, the normal maximum award is HK\$40,000 but may be up to \$60,000 according to the discretion of the Council. Full members can also apply for the Young Investigator Award if he/she is 35 years old or below as on 31 May 2011, and has not received any research grant from any institution/Fund before. Nursing research projects can only be applied by nursing colleagues, and the maximum award is HK\$ 20,000. The administrative fee for individual institution could not be reimbursed. Equipment needed for the proposed project should be essential and basic model.

There will be six awards for the year 2011. Among which, at least two will be designated to clinical research, one to basic science research, and one to nursing research. In addition, a HKSNRG Young Investigator Award of \$ 30,000 would be granted to the applicant for the Young Investigator Award with the best passing score not awarded with the usual grants.

### **Eligibility of Applications**

1. The Principal Investigator (applicant) must be a member (full or associate) of HKSAR.
2. Priority will be given to Principal Investigators who are not eligible to apply for funding from the Research Grants Council of HKSAR.
3. Research proposal must be related to Nephrology. The field of research can be clinical, basic scientific, psychosocial, nursing or related to health economics.
4. The Principal Investigator can hold only one HKSNRG at any one time. Previous grant recipient of the HKSNRG needs to complete the study and submit the completion report on or before 31st July 2011.
5. The Principal Investigator shall not be awarded the grant for more than two consecutive years.